

INSPIRATION AWARDS

Leadership in Family Violence Prevention

2014 NOMINATION GUIDELINES

ABOUT THE AWARDS

Alberta Human Services is pleased to present the 2014 Alberta Inspiration Awards. The awards recognize Albertans who demonstrate a commitment to ending family violence in their communities. Each year during Family Violence Prevention Month, youth, adults, seniors, groups/organizations, government representatives and businesses will receive awards to honour their leadership in preventing family violence in their communities.



FAMILY VIOLENCE

Family violence is the abuse of power within relationships of family, trust or dependency that endangers the survival, security or well-being of another person. It can take many forms, including spouse abuse, senior abuse and neglect, child abuse and neglect, child sexual abuse, parent abuse, and witnessing abuse of others in the family. Family violence may include some or all of the following behaviours: physical abuse, psychological abuse, criminal harassment/stalking, verbal abuse, sexual abuse, financial abuse and spiritual abuse.

The deadline for
nominations is 4 p.m. on
FRIDAY, MAY 30, 2014

INSPIRATION AWARDS

Leadership in Family Violence Prevention

2014 NOMINATION GUIDELINES

GUIDELINES

The Inspiration Awards will be administered according to the following guidelines¹. Nominators and nominees must comply with these guidelines, and they will be deemed to have read and understood the requirements if they participate in the awards nomination process.

1. Award nominations can be made by individuals who are:
 - Residents of Alberta;
 - 13-years-of-age or older; and
 - Not related to the nominee.
2. Individuals may nominate Albertans on their own behalf or on behalf of an Alberta based organization, agency, government office, business or group.
3. Nominations (including all supporting material) become the property of the Government of Alberta and will not be returned.
4. Nominations that are incomplete or do not comply with these guidelines may be disqualified. Alberta Human Services takes no responsibility for incomplete, inaccurate, lost or late nominations.
5. Nominees must meet the eligibility criteria outlined in this nomination package.
6. Nominations cannot be submitted without the permission of the nominee.
7. Individuals cannot be nominated in more than one award category. If more than one nomination is submitted for the same nominee in different categories, only the first nomination received will be considered.
8. By signing the nomination form, each nominator and nominee:
 - Agrees to abide by the guidelines that govern the Inspiration Awards;
 - Consents to having their photograph taken for awards-related publicity purposes;
 - Consents to the use of their name, community, photograph and nomination material in any awards-related publicity carried out by Alberta Human Services and the Government of Alberta;
 - Consents to the release of their name and address to the Members of the Legislative Assembly (MLAs) and Members of Parliament (MPs) in their constituency; and
 - Consents to participating in award-related activities and functions, including the awards ceremony, in the event that they are selected as one of the award recipients.
9. Nominations will remain active, and be considered by the Selection Committee, for a period of three years.
10. We thank all participants for their interest; however, only successful nominators and nominees will be contacted regarding award results.

AWARD CATEGORIES

The awards acknowledge and celebrate Albertans who demonstrate leadership in family violence prevention.

YOUTH (up to three awards)

Youth is defined as any Albertan between the ages of 13 and 22 years old.

INDIVIDUAL (up to three awards)

Individual is defined as any Albertan over the age of 18 years old.

SENIOR (up to three awards)

Senior is defined as any Albertan aged 65 years or older.

GROUP/ORGANIZATION (up to three awards)

Group/organization is defined as any formal or informal group, organization or agency, including a club or school.

GOVERNMENT (up to three awards)

Government is defined as any municipal, provincial or federal government agency, initiative or staff member based in Alberta.

BUSINESS (up to three awards)

Business is defined as any Alberta-based business that is registered with the Alberta Corporate Registry. For more information about business registration in Alberta, visit www.servicealberta.ca/Corporate_Registries.cfm.

LIFETIME ACHIEVEMENT (up to one award annually)

The Government of Alberta may also present one individual with a Lifetime Achievement Award to honour their pioneering spirit and long-term contribution to family violence prevention in the province.

¹ Guidelines are subject to amendment by Alberta Human Services.

INSPIRATION AWARDS

Leadership in Family Violence Prevention

2014 NOMINATION GUIDELINES

10. In accordance with the *Freedom of Information and Protection of Privacy Act*, personal information about nominators and nominees is collected for the sole purpose of administering the Inspiration Awards. It will be used to select and publicize the achievements of award recipients.
11. For the purpose of these awards:
 - Youth is defined as any Albertan between the ages of 13 and 22 years old;
 - Individual is defined as any Albertan over the age of 18 years old;
 - Senior is defined as any Albertan aged 65 years or older;
 - Group/organization is defined as any formal or informal group, organization or agency, including a club or school;
 - Government is defined as any municipal, provincial or federal government agency, initiative or staff member based in Alberta;
 - Business is defined as any Alberta-based business that is registered with the Alberta Corporate Registry. For more information about business registration in Alberta, visit www.servicealberta.ca/Corporate_Registries.cfm; and
 - Lifetime Achievement is defined as a period of 25 years or more.
12. Decisions made by the awards selection committee are final.

THE SELECTION PROCESS

Award recipients are chosen by the awards selection committee, composed of:²

- ▶ Alberta government representative from the Interdepartmental Committee on Family Violence and Bullying;
- ▶ Alberta Human Services Youth Advisory Panel member;
- ▶ Alberta Human Services Regional Family Violence and Bullying Prevention Coordinator (from a Child and Family Services Authority or Delegated First Nation Agency);
- ▶ Community organization representative;
- ▶ Male engagement representative; and
- ▶ Business representative.

All nominators and nominees will receive an email confirming their nomination was received. Award recipients and their successful nominators will be contacted when selected.

Each year, award recipients are honoured at an awards ceremony in November. This year, the awards ceremony will be held on Friday, November 7, 2014.

ELIGIBILITY REQUIREMENTS

To be eligible, all nominees must:

- Meet the requirements outlined in the selected award category;
- Be a resident of Alberta; and
- Not be related to the nominator.

² Selection committee membership may be adjusted to reflect the needs of the award program.

INSPIRATION AWARDS

Leadership in Family Violence Prevention

2014 NOMINATION GUIDELINES

SUPPORTING INFORMATION

The nominator must attach a nomination letter that explains and provides specific examples of how the nominee demonstrates their commitment to ending family violence in Alberta. One additional letter of support must be obtained from someone who is familiar with the nominee's contribution to ending family violence in Alberta.

Each letter should be a maximum of 600 words. Do not send photographs or other information that is not specifically requested on the nomination form.

Make your nomination letter as specific as possible. For example, instead of saying the nominee is "committed to family violence prevention," provide a concrete example (see examples at right).

"Derek has been a therapeutic massage therapist for several years. After realizing that one of his patients was a victim of physical abuse, Derek decided to work with his local Regional Family Violence and Bullying Prevention Coordinator to learn how to best support his client. Within a few months, Derek started organizing training sessions for other local massage therapists, acupuncturists and yoga instructors. Now more than 200 of them have taken a workshop to help them recognize the signs of family violence so they can better assist their patients to find the help they need."

"During her college practicum, Stevie had a placement at her local family violence shelter. At the end of her placement, Stevie continued to volunteer at the shelter by setting up a babysitting program that focuses on physical activity for children – and she recruited two of her friends to volunteer with the program, as well. The parents say they appreciate that their children have an opportunity to engage in meaningful activities while they are meeting with shelter staff."

"When Clark discovered that one of his co-workers was experiencing family violence, he linked the employee with a counselling agency and started working with his human resource department to develop a family violence in-service for staff members. Now the company has a process in place to deal with stalking and family violence situations in the workplace."

INSPIRATION AWARDS

Leadership in Family Violence Prevention

2014 NOMINATION GUIDELINES

DO YOU KNOW AN ALBERTAN WHO IS COMMITTED TO ENDING FAMILY VIOLENCE IN ALBERTA?

Help us say thank you and recognize that their leadership is making a positive contribution to the safety, security and quality of life in the province.

ABOUT THE NOMINEE

First name: _____ Last name: _____

OR, Name of Organization being nominated: _____

Address: _____

City/Town: _____ Postal Code: _____

Telephone (day): _____ Telephone (evening): _____

Email: _____

Award Category (please check one category only)

- | | | | |
|-------------------------------------|---|-------------------------------------|---|
| <input type="checkbox"/> Youth | <input type="checkbox"/> Senior | <input type="checkbox"/> Business | <input type="checkbox"/> Lifetime Achievement |
| <input type="checkbox"/> Individual | <input type="checkbox"/> Group/Organization | <input type="checkbox"/> Government | |

ABOUT THE NOMINATOR *(please print clearly)*

First name: _____ Last name: _____

Address: _____

City/Town: _____ Postal Code: _____

Telephone (day): _____ Telephone (evening): _____

Email: _____

How you know the nominee: _____

About Your Organization (if applicable)

Are you making your nomination on behalf of an organization? Yes ☐ No ☐

(if yes, please provide the name and address of the organization)

Organization name: _____

Address: _____

City/Town: _____ Postal Code: _____

Telephone: _____

INSPIRATION AWARDS

Leadership in Family Violence Prevention

2014 NOMINATION GUIDELINES

DECLARATIONS

I have read and agree to abide by the guidelines outlined in the nomination package.

The nominee meets all eligibility criteria outlined in the nomination package.

Nominator's signature: _____ Date: _____

Nominee's signature: _____ Date: _____

CHECKLIST – IS YOUR APPLICATION COMPLETE?

- | | |
|--|--|
| <input type="checkbox"/> Nomination form completed (all information sections are filled in) | <input type="checkbox"/> Additional letter of support (maximum 600 words) is attached, and includes examples of how the nominee demonstrates a commitment to ending family violence in Alberta |
| <input type="checkbox"/> Nomination letter (maximum 600 words) is attached and includes examples of how the nominee demonstrates a commitment to ending family violence in Alberta | <input type="checkbox"/> Signed and dated by nominator |
| | <input type="checkbox"/> Signed and dated by nominee |

SUBMIT YOUR NOMINATION

Mail, fax or email the completed nomination form, along with signatures and the required letters to:

Alberta Inspiration Awards

Alberta Human Services

Attention: Family Violence Prevention and Homeless Supports

3rd Floor, 9940 – 106 Street, Edmonton, Alberta T5K 2N2

Fax: 780-427-2039 Email: family.violence@gov.ab.ca

QUESTIONS?

If you have any questions, please contact Family Violence Prevention and Homeless Supports at 780-422-5916 (can be accessed toll-free in Alberta by first dialing 310-0000).

The deadline for nominations is 4 p.m. on **Friday, May 30, 2014.**