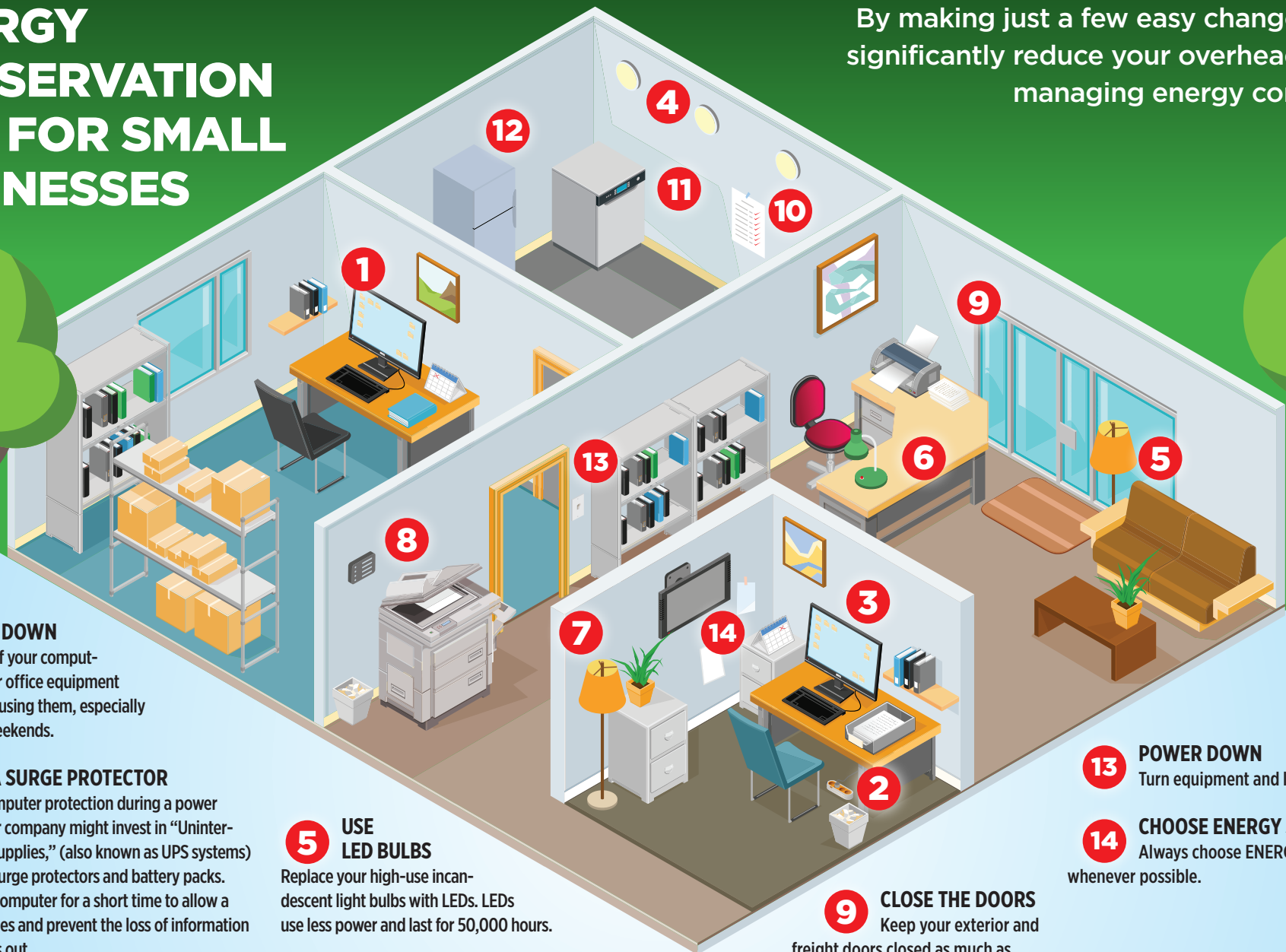


# ENERGY CONSERVATION TIPS FOR SMALL BUSINESSES

By making just a few easy changes, you can significantly reduce your overhead by better managing energy consumption.



## 1 SHUT DOWN

Turn off your computers and any other office equipment when you're not using them, especially overnight and weekends.

## 2 USE A SURGE PROTECTOR

For computer protection during a power curtailment, your company might invest in "Uninterruptible Power Supplies," (also known as UPS systems) which combine surge protectors and battery packs. These will run a computer for a short time to allow a worker to save files and prevent the loss of information if the power goes out.

## 3 SET YOUR COMPUTER

Choose settings that automatically switch computer monitors to sleep or "power-down" mode when idle. Shorten the delay time before your monitor automatically goes into sleep mode.

## 4 SMALL BUSINESS LIGHTING PROGRAM

Reduce your monthly costs with the Small Business Lighting program, which offers free consultation and up to \$2000 in funding for energy-efficient lighting enhancements. Call 1.866.932.8283 for more information or to set up an appointment

## 5 USE LED BULBS

Replace your high-use incandescent light bulbs with LEDs. LEDs use less power and last for 50,000 hours.

## 6 CLEAN YOUR BULBS

Make sure that bulbs, fixtures, lenses, lamps and reflective surfaces are cleaned regularly. By removing grease, dust and other dirt, you can increase the output of your lights.

## 7 TURN OFF UNUSED LIGHTS

Turn off as many unnecessary lights as possible, or install automatic, occupancy sensor room-lighting controls to turn lights on or off depending on occupancy or time of day.

## 8 INSTALL A THERMOSTAT

Use a programmable thermostat and make it easy to adjust the settings as well as regulate the temperature when you are closed to avoid unnecessary cooling costs.

## 9 CLOSE THE DOORS

Keep your exterior and freight doors closed as much as possible. Consumers frequently complain about retailers who run their air conditioning on high to keep their stores as cold as possible while leaving their doors wide open.

## 10 MAINTAIN YOUR FILTERS

Maintain a regular filter replacement and cleaning schedule. Don't forget to check ducts and pipe insulation.

## 11 LOAD COOKING EQUIPMENT

Fully load cooking equipment to use energy efficiently. However, be careful not to overload beyond the recommended capacity.

## 12 CLEAN THE REFRIGERATOR

Keep evaporator coils clean and free of ice build-up with regular maintenance. Check levels of oil and refrigerant.

## 13 POWER DOWN

Turn equipment and lights off after hours.

## 14 CHOOSE ENERGY STAR

Always choose ENERGY STAR products whenever possible.

Small businesses are what drive Ontario's economy. By becoming more energy efficient we can all better manage costs and focus on growth. When it comes time to consider how you can improve your energy efficiency, Niagara Peninsula Energy Inc. is here to help. Connect with us at [info@npei.ca](mailto:info@npei.ca) or call our conservation division at 905-356-2681.