

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN THE CITY OF SURREY COUNCIL CHAMBERS ON THURSDAY, JUNE 26<sup>th</sup>, 2008 AT 7:30 P.M.**

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**IN ATTENDANCE**

**Trustees**

R. Masi, Chairperson  
W. Jefferson, Vice Chairperson  
P. Glass  
L. McNally (part)  
H. Stilwell  
S. Wilson

**Staff**

M.A. McKay, Superintendent  
W.D. Noye, Secretary-Treasurer  
P.B. Drescher, Deputy Superintendent  
L. McCuaig, Administrative Assistant

**Absent**

T. Allen

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[1] **CALL TO ORDER**

Chairperson Masi called the meeting to order at 7:30 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Gwen Adair, Career Development Coordinator; Tom Bunting, Partner, Bunting Coady Architects; Susan Burgess, Director, Management & Professional Programs, Continuing Studies, SFU; Janice Charlton, Principal, Cedar Hills Elementary; Linda Colasacco, Teacher Librarian, H.T. Thrift Elementary; Patti Dundas, Assistant Secretary-Treasurer; Pat Horstead, District Principal; Con Li, Assistant Director, Career Programs, SFU; Kerry Magnus, Associate Director, Business Management Services; Vicki Munn, Career Education Principal; Dave Paul, Assistant Superintendent; Angela Smith, Administrative Secretary; Doug Strachan, Manager, Communication Services; Barbara Steele, Aboriginal Learning Support Teacher, Lena Shaw Elementary; Ann Turner, Administrative Principal, Special Education; Kyle Uno, Manager, Human Resources & Technology; and Lois Wilkinson, Board Chair, Envision Financial Services.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada".

(b) Approval of Agenda of Regular Board Meeting

Chairperson Masi requested that item 3(d) – *Establishment of Parents' Advisory Council: Rosemary Heights Elementary – Site #189* be revised; item 4(a) *Trustee Reports*, be removed from the agenda; and all items be renumbered accordingly.

It was moved by Trustee Jefferson, seconded by Trustee Stilwell:

THAT the agenda of the Regular Board meeting be approved as amended.

CARRIED

(c) Recognition: Vicki Munn, Career Education Principal, re: Exceptional Achievements

The Board recognized Vicki Munn, Career Education Principal, for her exceptional achievements and commitment in supporting student career education.

The Surrey School District continues to be a leader in providing students a wealth of options, opportunities, experiences and encouragement for careers in the trades, technology and related sectors. Many innovative partnerships and programs, some of them unique to our district, are offered to Grade 11 and 12 students to provide them the best chance for success.

The driving force of our Career Education program is Principal Vicki Munn. Vicki has earned a reputation for her tireless advocacy for students in opening doors to help them realize the possibilities and their potential.

Vicki notes that her work is about taking the students to the community as well as bringing the community into the school. Vicki's influence extends well beyond the school district because of this philosophy. Her remarkable commitment and enthusiasm have been noticed in the community as well.

Last year, the Vancouver Regional Construction Association named Vicki "*Educator of the Year*" to honour her outstanding work and leadership in initiating trades training in secondary schools. Vicki played a key role in launching the "*ACE IT*" program, which enables high school students to gain industry training and high school credits at the same time. The program started in the Surrey School District and is now available province-wide.

More recently, Vicki received the Top Honour in the 2008 Community Leader Awards, Teacher category. The award reflects the respect of her

*Cont'd...*

peers, as well as the excellent work she does as an educator in our community.

Trustee McNally arrived to the meeting at 7:43 p.m.

The Board recognized Vicki Munn for her extraordinary commitment and exceptional achievements in supporting student career education.

### **Trustee Attendance**

Chairperson Masi advised that Trustee Allen would not be attending this evening's meeting due to another commitment.

#### (d) Presentation: Envision Financial – Community Literacy Support

John Ormond, Assistant Superintendent, provided Trustees with information regarding the Education Partnership Committee between Envision Financial and the Surrey School district.

The business-education partnerships are in place to develop mutually beneficial opportunities for students, educators and Envision Financial. The objectives of the partnerships are to:

- Develop and deliver programs that have a direct benefit to the school community and to the partners.
- Share innovative approaches and programs conducive to the continuous professional and technical growth of the partners' staff.
- Explore opportunities to develop business relationships among the partners.
- Inform the community about partnership initiatives and successes.

Lois Wilkinson, Board Chair, Envision Financial; Linda Colasacco, Teacher Librarian, H.T. Thrift Elementary; Principal, Janice Charlton, Principal, Cedar Hills Elementary; Barbara Steele, Aboriginal Learning Support Teacher, Lena Shaw Elementary and Ann Turner, Administrative Principal, Special Education; also provided Trustees with information regarding the support for community literacy from Envision Financial.

This partnership was established in 1999. Each year Envision provides \$10,000 to support the following programs:

- The Visiting Author's Program – provides a venue for authors to share experiences with the students during an assembly.
- SPARK (Supporting Parents Actively Reading with Kids) is a family literacy program developed in partnership with Envision and the school district.

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- The new Community Literacy Support Program supports six elementary schools with grade specific author visits.

Additional support is also provided through the Envision Jazz Festival and the Rona / Shell Busey / South Surrey/White Rock Learning Centre Program.

(e) Presentation: Aboriginal Education Enhancement Agreement: A New Future for Aboriginal Education

John Ormond, Assistant Superintendent; Barbara Steele, Aboriginal Education Department and Andrew Holland, Principal, Fraser Heights Secondary, provided Trustees with information regarding the Aboriginal Education Enhancement Agreement. The school district recently signed its first Aboriginal Education Enhancement Agreement which promotes Aboriginal students' success by supporting their cultural, academic and social needs.

The Enhancement Agreement is a working agreement between the school district, all local Aboriginal communities and the Ministry of Education, to enhance the educational achievement of Aboriginal students, through shared decision-making and specific goal setting.

Agreement has all four key elements:

- To advance the literacy achievement of Aboriginal learners from Kindergarten to grade 12.
- To increase awareness and understanding of Aboriginal history, traditions and culture for all students.
- To enhance Aboriginal students' sense of belonging.
- To increase the transition rates to work or post-secondary opportunities and to increase graduation rates for Aboriginal students.

The Board worked for 5 years to put the Aboriginal Education Enhancement Agreement together. This work involved many meetings, workshops, discussions and consultations. A great deal of input was received from students, aboriginal community representatives, families, educators, government representatives and many others.

(f) Presentation: SD36 Career Centre Assistant Training Program Partnership with SFU (Surrey)

Vicki Munn, Career Education Principal, provided Trustees with information regarding the SD36 Career Centre Assistant Training Program Partnership with SFU (Surrey).

Gwen Adair, Career Development Coordinator, Susan Burgess, Director, Management & Professional Programs, Continuing Studies, SFU; Con Li, Assistant Director, Career Programs, SFU; Kyle Uno, Manager, Human Resources & Technology; provided information to Trustees regarding the partnership between SFU and the Career Education Department of the Surrey School District.

12 week – career theory and background information, resume building, cover letters, CUPE positions – real asset in our secondary schools to assist students in exploring their options.

[2] **DELEGATIONS**

No items.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2008-06-12

It was moved by Trustee McNally, seconded by Trustee Jefferson:

THAT the Minutes of the Regular Board meeting held 2008-06-12 be adopted as circulated.

CARRIED

(b) Award of Construction Contract – K.B. Woodward Elementary – Site #040 – Seismic and Envelope Upgrades

It was moved by Trustee Jefferson, seconded by Trustee Glass:

THAT the Board's signing officers be authorized to execute standard Stipulated Price Construction Contract with the lowest qualified bidder, Floorspace Rebuilders Ltd., in the total amount of \$1,427,700.00 (excluding GST) for seismic and envelope upgrades at K. B. Woodward Elementary – Site #040, located at 13130 – 106 Avenue.

CARRIED

- (c) Request for Approval to Open a New School – Rosemary Heights Elementary – Site #189

It was moved by Trustee McNally, seconded by Trustee Jefferson:

THAT the Board submit a request to the Minister of Education for approval to open the following new school, effective 2008-09-02:

Rosemary Heights Elementary (Site #189)  
15516 – 36<sup>th</sup> Avenue  
Surrey, BC V3S 0J5

CARRIED

- (d) Establishment of Parents' Advisory Council: Rosemary Heights Elementary – Site #189

It was moved by Trustee McNally, seconded by Trustee Stilwell:

THAT the Board formally recognize the establishment of a Parents' Advisory Council for Rosemary Heights Elementary – Site #189.

CARRIED

- (e) Achievement Contract for 2008/2009

Mike McKay, Superintendent and Peter Drescher, Deputy Superintendent, provided Trustees with information regarding the Achievement Contract for 2008/2009. The contract must be filed with the Ministry of Education by July 15<sup>th</sup> each year.

It was moved by Trustee Glass, seconded by Trustee Stilwell:

THAT the Board approve the Achievement Contract for 2008/2009.

CARRIED

- (f) District and Community Literacy Plan

Mike McKay, Superintendent and Pat Horstead, District Principal, provided Trustees with information regarding the District and Community Literacy Plan. The plan is a requirement under the *School Act* and must be submitted to the Ministry of Education.

It was moved by Trustee Glass, seconded by Trustee Jefferson:

THAT the 2008/2009 District and Community Literacy Plan be approved.

CARRIED

(g) Specialty Academy Schedule of Program Fees

Peter Drescher, Deputy Superintendent, provided Trustees with information regarding the Specialty Academy Schedule of Program Fees.

It was moved by Trustee Stilwell, seconded by Trustee McNally:

THAT the schedule of fees for specialty academies be approved.  
CARRIED

(h) Approval of Sketch Plans: District Education and Conference Centre (DECC) Phase 1

Wayne Noye, Secretary-Treasurer, Kerry Magnus, Associate Director, Business Management Services and Tom Bunting, Partner, Bunting Coady Architects, provided Trustees with information regarding the proposed sketch plans for Phase 1 of the new District Education and Conference Centre (DECC).

It was moved by Trustee Glass, seconded by Trustee Stilwell:

THAT the sketch plans for the construction of the Phase 1 of District Education and Conference Centre, located at 9260 – 140<sup>th</sup> Street, be approved as presented and Bunting Coady Architects be instructed to proceed with the remaining Phase 1 stages of the project; and

THAT the Board direct Administration to continue working with Bunting Coady Architects on the development of Phases 2 and 3 of the DECC project for Board consideration.  
CARRIED

(i) 2008 Trustee Election Bylaws

Nomination Deposit:

It was moved by Trustee Stilwell, seconded by Trustee Jefferson:

THAT the Board NOT require nomination deposits from candidates for the Trustee elections conducted by the City of Surrey and the City of White Rock in November 2008, on behalf of the Board.  
CARRIED

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Ballot Name Order:

It was moved by Trustee McNally, seconded by Trustee Wilson:

THAT the order of candidate names on the ballots for Trustee be listed alphabetically for the election conducted by the City of Surrey in November 2008, on behalf of the Board; and

THAT the order of candidate names on the ballots for Trustee be determined by lot for the election conducted by the City of White Rock in November 2008, on behalf of the Board.

CARRIED

Election Ties

It was moved by Trustee Jefferson, seconded by Trustee Wilson:

That the results of a tie vote, following judicial recount, be determined by lot, for the Trustee elections conducted by City of Surrey and the City of White Rock in November 2008, on behalf of the Board.

CARRIED

Nomination Documents Available by Photocopy, etc.

It was moved by Trustee McNally, seconded by Trustee Wilson:

THAT nomination documents for Trustee candidates in the election conducted by the City of Surrey in November 2008, on behalf of the Board, be available for public inspection only; and

THAT nomination documents for Trustee candidates in the election conducted by the City of White Rock in November 2008, on behalf of the Board, be available on the internet and other electronic means for up to thirty (30) days after the declaration of results has been made.

CARRIED

Campaign Financing Documents Available by Photocopy, etc.

It was moved by Trustee Wilson, seconded by Trustee Jefferson:

THAT campaign financing documents for Trustee candidates in the elections conducted by the City of Surrey and the City of White Rock in November 2008, on behalf of the Board, be available on the internet and other electronic means for up to thirty (30) days after the declaration of results has been made.

CARRIED



Bylaw #180, re: 2008 Trustee Election Procedures – City of Surrey

It was moved by Trustee Stilwell, seconded by Trustee McNally:

THAT Bylaw #180, Re: 2008 Trustee Election Procedures – City of Surrey be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee Wilson, seconded by Trustee Stilwell:

THAT Bylaw #180, Re: 2008 Trustee Election Procedures – City of Surrey be approved as read a first time.

CARRIED

It was moved by Trustee Jefferson, seconded by Trustee Wilson:

THAT Bylaw #180, Re: 2008 Trustee Election Procedures – City of Surrey be approved as read a second time.

CARRIED

It was moved by Trustee Wilson, seconded by Trustee Jefferson:

THAT Bylaw #180, Re: 2008 Trustee Election Procedures – City of Surrey be approved as read a third time and finally adopted.

CARRIED

Bylaw #181, Re: 2008 Trustee Election Procedures – City of White Rock

It was moved by Trustee Jefferson, seconded by Trustee Stilwell:

THAT Bylaw #181, Re: 2008 Trustee Election Procedures – City of White Rock be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee Wilson, seconded by Trustee Stilwell:

THAT Bylaw #181, Re: 2008 Trustee Election Procedures – City of White Rock be approved as read a first time.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Wilson:

THAT Bylaw #181, Re: 2008 Trustee Election Procedures – City of White Rock be approved as read a second time.

CARRIED

It was moved by Trustee Jefferson, seconded by Trustee McNally:

THAT Bylaw #181, Re: 2008 Trustee Election Procedures – City of White Rock be approved as read a third time and finally adopted.

CARRIED

(j) Trustees' Honorarium

Wayne Noye, Secretary-Treasurer provided Trustees with information regarding his review of current Trustee honorariums for Lower Mainland school districts and provided a recommended change in the honorarium base rate based on the application of the Consumer Price Index for Vancouver annual rate change for the last year.

It was moved by Trustee Jefferson, seconded by Trustee Wilson:

THAT the Board set the Trustee honorarium base rate at \$28,000, effective 2008-07-01 and the Chairperson and Vice Chairperson honorariums be applied in accordance with Policy #2920 – *Trustees' Honorarium* and its Regulation.

CARRIED

[4] **INFORMATION AND PROPOSALS**

(a) Notice of Motion, Trustee Jefferson, re: Production and Distribution of Gardasil Vaccination Informational Materials

Trustee Jefferson provided Trustees with information regarding Production and Distribution of Gardasil Vaccination Informational Materials and presented a Notice of Motion, for information.

It was moved by Trustee Wilson, seconded by Trustee McNally:

THAT the Board give formal consideration to the *Notice of Motion, Trustee W. Jefferson, Re: Production and Distribution of Gardasil Vaccination Informational Materials*, at the 2008-06-26 Regular meeting.

CARRIED

It was moved by Trustee Jefferson, seconded by Trustee Wilson:

THAT WHEREAS the Board of Education has been advised of the Ministries of Health and Education plan to distribute information to parents and students regarding the voluntary vaccine, Gardasil; and

WHEREAS the BC Government supports this cancer prevention initiative as an effective strategy to protect girls and young women from cervical cancer; and

WHEREAS Public Health Nurses will be contacting schools very shortly to discuss implementation logistics; and

WHEREAS this announcement has created some public commentary over the vaccine's effectiveness, the potential side effects and the rigour of the clinical testing and trial periods and conditions of this vaccine.

THEREFORE BE IT RESOLVED THAT the Board direct Administration to contact the Fraser Health Authority (FHA) and request the FHA prepare a comprehensive information program aimed at reaching our diverse, multi-lingual community, in order to provide parents, students and other interested parties with highly accessible, factual, plain language, and informative background materials covering all aspects of the use of the Human Papillomavirus (HPV) vaccine for Grade 6 and Grade 9 girls; and

THAT further to the production of such an information program, the materials be made available in print, on the web and through parental information sessions; and

THAT the Voluntary Gardasil Vaccination Program will not take place in the school district until the information program has been accomplished.

CARRIED

(b) Superintendent's Annual Report

Mike McKay, Superintendent of Schools, provided Trustees with his third Annual Superintendent's Report. He provided a verbal report on his observations of the achievements and successes throughout the school district. The underlying theme was teamwork. The 7,500 employees who work for the Surrey School District bring commitment and quality to their many roles in our schools and departments and are dedicated to changing the future one child at a time and making a difference every day. Highlights included:

- The recently signed Aboriginal Education Enhancement Agreement and the public declaration it makes on behalf of all of us to a new level of cooperation, commitment and success for Aboriginal learners.
- The multiple showcases of complex and creative thinking exemplified through district science fairs, art exhibitions, student leadership events and many other enriching activities.

- Academic successes and breakthroughs being achieved one child and one classroom at a time. School staff make learning relevant, engaging and accessible to students of all abilities and interests.
- Surrey school teams at the Canada Skills competition, representing our district on the national stage and demonstrating excellence at the highest levels.
- Brand new provincial championship banners in several of our gyms, along with high levels of achievement in many other athletic programs, as our coaches work with student athletes at both elementary and secondary schools to build confidence and potential.
- The annual showcase of excellence in events like our Speech Competitions and the Jazz Festival. These programs and many others are run so effectively thanks to the commitment of staff throughout the district.
- Record levels of participating in and completion of Secondary School Apprenticeship programs and other trades initiatives. Our school district is building the next generation of skilled workers.
- Academic prowess that is helping to send our graduates to the best post-secondary environments in Canada and beyond.
- The newly opened and already popular Welcome Centre, supporting families from countries and cultures around the world as they become familiar with our schools and community.

(d) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee Wilson, seconded by Trustee Jefferson:

THAT the Regular meeting of the Board be adjourned at 9:26 p.m.  
**CARRIED**

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R. Masi  
Chairperson

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W. D. Noye  
Secretary-Treasurer

WDN/lm