

**THE CORPORATION OF THE CITY OF WINDSOR
OFFICE OF THE CITY ENGINEER - Operations**

**MISSION STATEMENT:**

"Our City is built on relationships – between citizens and their government, business and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together."

| | |
|--|--|
| LiveLink REPORT #: 16935 AE2014 | Report Date: January 9, 2014 PW#3737-01/17/14:eb |
| Author's Name: Angela Marazita | Date to Council: February 3, 2014 |
| Author's Phone: 519 255-6560 ext. 4244 | Classification #: |
| Author's E-mail: amarazita@city.windsor.on.ca | |

To: Mayor and Members of City Council

Subject: RFP 90-13 – Purchase of One (1) Sewer Cleaner/Vacuum Truck

1. RECOMMENDATION: City Wide: Ward(s): _____

THAT CR 248/2013 **BE AMENDED** as follows:

By **deleting** the following:

“THAT City Council **APPROVE** purchase of one (1) Sewer Cleaner/Vacuum Truck from Joe Johnson Equipment at a cost of \$368,141.00 plus taxes,”

And **replacing** it with:

“THAT City Council **APPROVE** purchase of one (1) Sewer Cleaner/Vacuum Truck from Joe Johnson Equipment at a cost of \$372,435.00 plus taxes”.

EXECUTIVE SUMMARY:

N/A

2. BACKGROUND:

Council resolution CR248/2013 adopted by Council at its meeting held December 16, 2013 provides that the City of Windsor purchase one (1) sewer cleaner/vacuum truck from Joe Johnson Equipment at a cost of \$368,141.00. The cost ought to have been \$372,435.00.

3. DISCUSSION:

When prepared, the Council Report inadvertently requested authority to purchase a sewer cleaner/vacuum truck at a cost of \$368,141.00. This was incorrect. In accordance with the terms of RFP 90-13, the cost of the truck should be \$372,435.00.

4. RISK ANALYSIS:

If the purchase is delayed, there is a greater probability that additional repairs may be required.

5. FINANCIAL MATTERS:

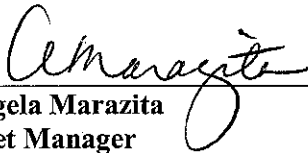
There are sufficient funds in the 2013 Fleet Replacement capital project for the purchase. The total funding required, including non-recoverable HST of \$6,554.86 is \$378,989.86 and is to be funded from the following account: 007 5140 2006 03349 7131112.

6. CONSULTATIONS:


Elaine Castellan, Purchasing
Cindy Etmanski, Financial Planning Administrator

7. CONCLUSION:

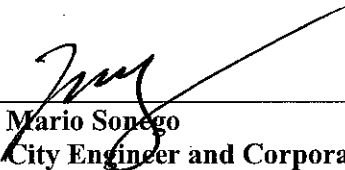
CR 248/2013 erroneously stated the cost of the sewer cleaner/vacuum truck as \$368,141.00 as opposed to \$372,435.00 as provided for in RFP 90-13.



Angela Marazita
Fleet Manager



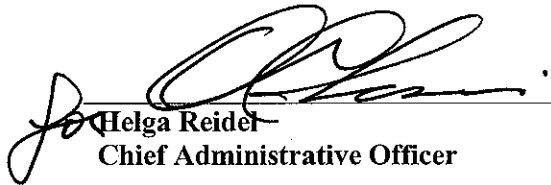
Mark Winterton
(Acting) Executive Director of Operations



Mario Sonogo
City Engineer and Corporate Leader
Environmental Protection and Transportation



Onorio Colucci
City Treasurer and Corporate Leader Finance
and Information Technology



Helga Reider
Chief Administrative Officer

AM:jbm

APPENDICES:

DEPARTMENTS/OTHERS CONSULTED:
Name: Elaine Castellan, Purchasing
Phone #: 519 255-6100 ext. 6413
Name: Cindy Etmanski, Financial Planning
Phone #: 519 255-6560 ext. 4228

| NOTIFICATION : | | | | |
|----------------|---------|---------------|-----------|-----|
| Name | Address | Email Address | Telephone | FAX |
| | | | | |
| | | | | |