

**THE CORPORATION OF THE CITY OF WINDSOR  
OFFICE OF THE CITY ENGINEER - Administration**



**MISSION STATEMENT:**

*Our City is built on relationships – between citizens and their government, businesses and public institutions, city and region – all interconnected, mutually supportive, and focused on the brightest future we can create together.”*

<b>LiveLink REPORT #: 17243 SW2014</b>	<b>Report Date: June 13, 2014</b> (#3862-06/19/14:eb)
<b>Author’s Name: Mario Sonego</b>	<b>Date to Council: June 30, 2014</b>
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**To: Mayor and Members of Council**

**Subject: “WELCOME TO WINDSOR” SIGN REPAIR – PARK STREET**

**1. RECOMMENDATION: City Wide: X Ward(s): \_\_\_\_\_**

- D) That Administration **AUTHORIZE** the issue of a Purchase Order to Unique Flooring and Installation (Windsor) Limited, at an estimated cost of \$11,150.00 (including HST), to repair and replace broken tiles and grout a new granite cap with “Welcome to Windsor” on Park Street, **SUBJECT TO** funding participation by the Windsor-Detroit Tunnel Corporation.

**EXECUTIVE SUMMARY:** N/A

**2. BACKGROUND:**

Attached are photographs of the existing “Welcome to Windsor” sign on Park Street across from the exit of the Tunnel.

The sign was constructed in 1998 by the then City Centre Revitalization Task Force with time and material contributed. It is the responsibility of the City of Windsor to maintain this sign and was part of the then Gateway Improvements as noted on the Dedication Plaque at the rear of the sign. The sign is leaching grout and some of the tiles have fallen off and there is concern that others may also fall off.

**3. DISCUSSION:**

The City of Windsor has been working with Joe Passa, Architect, who has volunteered his time and was the original designer of the structure in order to receive a quote from people who did the original work for the sign.

An estimate has been received for approximately \$11,150.00 (including HST) to repair and replace broken tiles, re-grout with an epoxy grout, polish the tiles and install a granite cap on top of the “Welcome to Windsor” sign. Mr. Passa is in possession of replacement tiles and has volunteered his time and the material to repair the sign.

The Windsor-Detroit Tunnel Corporation (“WDTC”) Board of Directors allocated \$15,000 of their 2014 Budget to beautify and maintain areas surrounding the Windsor Tunnel Plaza or in the downtown core areas. It would appear that repairing this sign would achieve the objectives of the WDTC Board.

Administration has been in contact with the WDTC and will request that WDTC consider utilizing their allocated funds for this project. Should City Council wish to paint the maple leaf red and do work on the lights, additional funds would be required. While the estimate is for the repair and replacement only, Administration will work with the architect and the WDTC (if an agreement on funding is reached) to establish the extent of the work within the allocated budget.

**4. RISK ANALYSIS:**

- Safety & Nuisance Risk - Should tiles fall off, it is possible that pedestrian(s) passing by may be affected. Also, as this is a "Welcome to Windsor" sign, the impression made to visitors is not favourable.
- Mitigation – To repair the sign as proposed in this report.

**5. FINANCIAL MATTERS:**

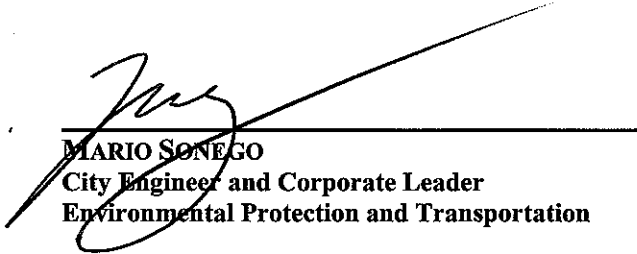
As noted, Administration will consult with the WDTC to utilize funds set aside in their 2014 budget for downtown beautification.

**6. CONSULTATIONS:**

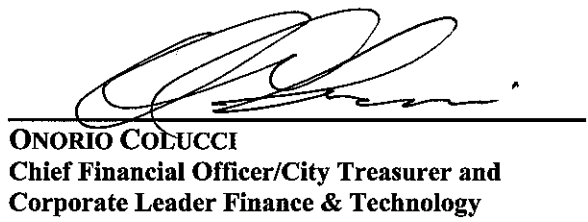
This report was discussed with the Executive Director of Parks/Facilities and General Manager, WDTC.

**7. CONCLUSION:**

That Administration proceed to repair the "Welcome to Windsor" sign, subject to participation of the WDTC as a funding partner.



**MARIO SONEGO**  
City Engineer and Corporate Leader  
Environmental Protection and Transportation



**ONORIO COLUCCI**  
Chief Financial Officer/City Treasurer and  
Corporate Leader Finance & Technology



**HELGA REIDEL**  
Chief Administrative Officer

MS:eb

**APPENDICES: Three (3) Photographs of "Welcome to Windsor" Sign**

**DEPARTMENTS/OTHERS CONSULTED:**  
Name:  
Phone #: 519 ext.

NOTIFICATION :				
Name	Address	Email Address	Telephone	FAX
Mr. Joe Passa c/o Passa Associates Inc.	374 Ouellette Avenue Windsor, ON N9A 1A8	joseph@passa.ca	519-252-0775	

**Photo #1**



**Photo #2**



Photo #3

